# THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt as to any aspect of the proposals referred to in this document or as to the action you should take, you should seek your own advice from your stockbroker, solicitor, accountant or other professional adviser authorised under the Financial Services and Markets Act 2000. If you have sold or otherwise transferred all your shares in MXC Capital Limited (the **"Company**"), please forward this document, together with the accompanying documents, to the purchaser or transferee, or to the person who arranged the sale or transfer so they can pass these documents to the person who now holds the shares.

# MXC CAPITAL LIMITED

# NOTICE OF ANNUAL GENERAL MEETING

Notice of the Annual General Meeting to be held on Thursday 6 February 2020 at 12:00 noon at 1<sup>st</sup> Floor, Elizabeth House, Les Ruettes Brayes, St Peter Port, Guernsey, GY1 1EW is set out on pages 6 and 7 of this document. Whether or not you propose to attend the Annual General Meeting, please complete and submit the enclosed Form of Proxy in accordance with the instructions printed on it. The Form of Proxy must be completed, signed and returned so as to reach the Company's Registrars by no later than 12:00 noon on Tuesday 4 February 2020.

#### **MXC Capital Limited**

(Incorporated in Guernsey with registered number 58895)

Directors: Peter Rigg (Chairman) Paul Guilbert Ian Smith Simon Freer Registered Office: 1<sup>st</sup> and 2<sup>nd</sup> Floors Elizabeth House Les Ruettes Brayes St Peter Port Guernsey GY1 1EW

24 January 2020

Dear Shareholder,

#### Notice of Annual General Meeting of MXC Capital Limited (the "Company")

I am writing to inform you that the annual general meeting ("**AGM**") of the Company will be held at 12:00 noon on Thursday 6 February 2020 at 1<sup>st</sup> Floor, Elizabeth House, Les Ruettes Brayes, St Peter Port, Guernsey, GY1 1EW (the "**Meeting**").

The formal notice and agenda of the AGM and the resolutions to be proposed are set out on pages 6 and 7 of this document. Further information on the business to be conducted at the AGM and the resolutions to be proposed is set out below.

As a consequence of an amendment to the Companies (Guernsey) Law, 2008 (as amended) (the "Law") in September 2015, companies are now permitted to include provision for an indefinite authorisation to issue shares in the articles of incorporation. Article 4.1 of the present articles of incorporation of the Company (the "Articles"), authorise the directors of the Company (the "Directors") to exercise the power of the Company for an unlimited duration to issue an unlimited number of shares. Consequently, the Directors propose to rely on the authority set out in the Articles when making any future issuances of ordinary shares of no par value in the Company ("Ordinary Shares") and do not propose to put any further resolution to the shareholders in this regard.

Any issues of Ordinary Shares by the Company remain subject to the pre-emption rights set out at article 6 of the Articles and, in accordance with the previous practice of the Company, the Directors propose resolution 6 in order to seek the shareholders' waiver of these rights in respect of 13,148,481 Ordinary Shares.

## **Ordinary Resolutions**

#### 1. <u>Resolution 1 (Financial Statements)</u>

The Directors are required by the Law to present each year the Company's most recent financial statements and the Directors' and auditors' reports on those financial statements to the Company at its AGM.

Resolution 1 will, therefore, propose that the Annual Report and Consolidated Financial Statements for the year ended 31 August 2019 (the "**Financial Statements**") be received.

The Financial Statements are available on the Company's website at <u>www.mxccapital.com</u>.

#### 2. <u>Resolution 2 (Appointment of Auditors)</u>

The Company is required to appoint auditors for each of its financial years.

Resolution 2 will, therefore, propose the re-appointment of Grant Thornton Limited as auditors and authorise the Directors to fix their remuneration until the conclusion of the next AGM.

#### 3. <u>Resolution 3 and 4 (Re-election of Directors)</u>

Article 25.5 of the Articles states that any director appointed by the Board since the last AGM shall hold office only until the next following AGM and shall then be eligible for re-election.

Article 25.7 of the Articles states that at every AGM of the Company one-third of the Directors who are subject to retirement by rotation or, if their number is not a multiple of three, then the number nearest to but not exceeding one-third, shall retire from office. If there are fewer than three Directors who are subject to retirement by rotation, one Director shall retire from office.

Resolution 3 will therefore propose the re-election of the following Director who was appointed by the Board since the last AGM:

- Simon Freer, Non-Executive Director

Resolution 4 will propose the re-election of the following Director who is subject to retirement by rotation:

- Ian Smith, Chief Executive

More information in relation to the Directors of the Company listed above is available on the Company's website at <u>www.mxccapital.com</u>.

#### **Special Resolutions**

#### 4. <u>Resolution 5 (On-Market Buy-Back)</u>

The purpose of resolution 5 is to put in place an authority to enable the Company to make market purchases of up to 13,148,481 Ordinary Shares, being approximately 20% of the issued ordinary share capital (excluding treasury shares) as at the date of this document.

The Company's exercise of this authority will be subject to the stated upper and lower limits on the price payable (as set out in the attached notice of AGM). The Directors will only exercise the power of purchase after careful consideration and in circumstances where they are satisfied that to do so would result in an increase in earnings per share and would be in the best interests of the Company and of its shareholders generally. The Directors intend to keep under review the potential to purchase Ordinary Shares. If granted, this authority will expire on the conclusion of the next AGM of the Company or, if earlier, 15 months after this resolution is passed.

If the authority conferred by this resolution is exercised, the Company will have the option of either holding in treasury or of cancelling any of its own Ordinary Shares purchased pursuant to this authority and will decide at the time of purchase which option to pursue.

#### 5. <u>Resolution 6 (Disapplication of Pre-Emption Rights)</u>

In certain circumstances, it may be in the best interests of the Company to issue Ordinary Shares (or to grant rights over Ordinary Shares) for cash without first offering them to existing shareholders in proportion to their holdings. The purpose of resolution 6 is to grant the power to the Directors to issue Ordinary Shares (or sell treasury shares) for cash without first offering such Ordinary Shares pro-rata to existing shareholders in accordance with the rights of pre-emption set out in the Articles. This would provide the Directors with a degree of flexibility to act in the best interests of the Company so that (i) the Company can follow normal practice in the event of a rights issue, open offer or other offer of securities in favor of the existing shareholders in proportion to their shareholdings, and (ii) Ordinary Shares may be issued for cash to persons other than existing shareholders.

This is a general disapplication of the rights of pre-emption in respect of 13,148,481 Ordinary Shares representing approximately 20% of the current issued ordinary share capital of the Company (excluding treasury shares). If granted, this authority will expire on the conclusion of the next AGM of the Company or, if earlier, 15 months after the resolution is passed. The Directors have no present intention of exercising this authority.

#### Action to be Taken

You will find enclosed a Form of Proxy for use at the AGM.

Please complete, sign and return the enclosed Form of Proxy as soon as possible in accordance with the instructions printed thereon, whether or not you intend to be present at the AGM. Forms of Proxy should be returned so as to be received by Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol, United Kingdom, BS99 6ZY, as soon as possible and in any event no later than 48 hours before the time appointed for holding the AGM, that is to say, no later than 12:00 noon on 4 February 2020.

Any member wishing to attend the AGM in person is kindly requested to inform the Company Secretary of your attendance by email to <u>info@wearecarey.com</u> or by telephone on +44 (0) 1481 700 300.

#### Recommendation

The Directors consider that all the resolutions to be proposed at the AGM are in the best interests of the Company and its shareholders as a whole and unanimously recommend shareholders to vote in favour of all the resolutions, as they intend to do in respect of their own beneficial holdings.

Yours sincerely,

Peter Rigg Chairman

# MXC Capital Limited – Notice of Annual General Meeting

(Incorporated in Guernsey with registered number 58895)

**NOTICE IS HEREBY GIVEN** that the annual general meeting ("**AGM**") of MXC Capital Limited (the "**Company**") will be held at 1<sup>st</sup> Floor, Elizabeth House, Les Ruettes Brayes, St Peter Port, Guernsey, GY1 1EW at 12:00 noon on Thursday 6 February 2020 for the following purposes:

#### **Ordinary Resolutions**

To consider and, if thought fit, pass the following resolutions as ordinary resolutions:

- 1. That the Annual Report and Consolidated Financial Statements for the year ended 31 August 2019 be received.
- 2. That Grant Thornton Limited be re-appointed as auditors of the Company for the ensuing year and the Directors be authorised to determine their remuneration.
- 3. That Simon Freer who, being eligible, offers himself for re-election as a Director of the Company, be re-elected.
- 4. That Ian Smith who, being eligible, offers himself for re-election as a Director of the Company, be re-elected.

#### **Special Resolutions**

To consider and, if thought fit, pass the following resolutions as special resolutions:

- 5. That the Company be and is hereby generally authorised in accordance with section 315 of the Companies (Guernsey) Law, 2008 (as amended) (the "Companies Law"), conditional on the Ordinary Shares (as defined in the articles of incorporation of the Company (the "Articles") of the Company remaining admitted to trading on AIM, the market of that name operated by the London Stock Exchange, to make one or more market acquisitions (within the meaning of section 316 of the Companies Law) of Ordinary Shares (which following their acquisition may be cancelled or, to the extent permitted by the Companies Law, be held as treasury shares), provided that:
  - (A) the maximum aggregate number of Ordinary Shares that may be purchased under this authority is 13,148,481 (being 20% of the issued ordinary share capital (excluding treasury shares) as at the date of this document);
  - (B) the minimum price (exclusive of expenses) which may be paid for an Ordinary Share is £0.01 per Ordinary Share;
  - (C) the maximum price (exclusive of expenses) which may be paid for an Ordinary Share is (a) 5% above the average market value of the company's shares for the five business days before the purchase is made; and (b) the higher of the last independent trade and the highest current independent bid on the market where the purchase is carried out; and
  - (D) the authority hereby conferred shall (unless it is previously renewed, revoked or varied by the Company by ordinary resolution) expire at the conclusion of the AGM of the Company held in 2021 or, if earlier, at the close of business on the date falling 15 months from the date of the passing of this Resolution, save that the Company may make a contract to acquire Ordinary Shares under this

authority before its expiry which will or may be executed wholly or partly after its expiration and the Company may make an acquisition of Ordinary Shares pursuant to such a contract. This Resolution revokes and replaces all unexercised authorities previously granted to the Directors of the Company to make market acquisitions of Ordinary Shares but without prejudice to any acquisition already made, offered or agreed to be made pursuant to such authorities.

- 5. That the Directors of the Company be and they are hereby authorised to exercise all powers of the Company to issue or grant Equity Securities (as defined in the Articles) in the capital of the Company as if the pre-emption rights contained in Article 6.2 of the Articles did not apply to such issue or grant provided that:
  - (A) the maximum aggregate number of Equity Securities that may be issued or granted under this authority is 13,148,481 (being approximately 20% of the current issued ordinary share capital of the Company (excluding treasury shares); and
  - (B) the authority hereby conferred shall expire at the end of the AGM of the Company to be held in 2021 or, if earlier, at the close of business on the date falling 15 months from the date of the passing of this Resolution (unless previously renewed, revoked or varied by the Company by extraordinary resolution) save that the Company may before such expiry make an offer or agreement which would or might require Equity Securities to be issued or granted after such expiry and the Directors may issue or grant Equity Securities in pursuance of such an offer or agreement as if the authority conferred by the above resolution had not expired. This resolution revokes and replaces all unexercised authorities previously granted to the Directors of the Company to issue or grant Equity Securities in the capital of the Company as if the preemption rights contained in Article 6.2 of the Articles did not apply to such issue or grant but without prejudice to any issue of shares or grant of rights already made, offered or agreed to be made pursuant to such authorities.

By order of the Board

C.L. Secretaries Limited Company Secretary Dated: 24 January 2020

## **MXC Capital Limited**

(Incorporated in Guernsey with registered number 58895)

Explanatory notes to the AGM Notice and Proxy

#### Entitlement to attend and vote

- 1. The Company specifies that only those members registered on the Company's register of members at:
  - 6.00 p.m. on 4 February 2020; or
  - if this Meeting is adjourned, at 6.00 p.m. on the day two days prior to the adjourned meeting (excluding any days which are not Business Days, as defined in the articles of incorporation of the Company),

shall be entitled to attend and vote at the Meeting.

#### **Appointment of proxies**

- 2. If you are a member of the Company at the time set out in note 1 above, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting and you should have received a proxy form with this notice of meeting. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
- 3. A proxy does not need to be a member of the Company but must attend the Meeting to represent you. Details of how to appoint the Chairman of the Meeting or another person as your proxy using the proxy form are set out in the notes to the proxy form. If you wish your proxy to speak on your behalf at the Meeting you will need to appoint your own choice of proxy (not the Chairman) and give your instructions directly to them.
- 4. You may appoint more than one proxy provided each proxy is appointed to exercise rights attached to different shares. You may not appoint more than one proxy to exercise rights attached to the same share. To appoint more than one proxy please refer to the notes on the Proxy Form.

#### Appointment of proxy using hard copy proxy form

5. The notes to the proxy form explain how to direct your proxy how to vote on each resolution or withhold their vote. To appoint a proxy using the proxy form, the form must be:

- completed and signed;
- sent or delivered to the Company's registrar, c/o Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol BS99 6ZY; and
- received by the Company's registrar, c/o Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol BS99 6ZY no later than 12.00 noon on 4 February 2020.
- 6. In the case of a member which is a company, the proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.

- 7. Any power of attorney or any other authority under which the proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
- 8. Please note that communications regarding the matters set out in this Notice of General Meeting will not be accepted in electronic form, other than as specified in the enclosed proxy form.

## Appointment of proxy by joint members

9. In the case of joint holders, where more than one of the joint holders purports to appoint a proxy, only the appointment submitted by the most senior holder will be accepted. Seniority is determined by the order in which the names of the joint holders appear in the Company's register of members in respect of the joint holding (the first-named being the most senior).

## Changing proxy instructions

- 10. To change your proxy instructions simply submit a new proxy appointment using the methods set out above.
- 11. Where you have appointed a proxy using the hard-copy proxy form and would like to change the instructions using another hardcopy proxy form, please contact the Company's registrar, c/o Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol BS99 6ZY.
- 12. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

#### Termination of proxy appointments

- 13. In order to revoke a proxy instruction you will need to inform the Company by sending a signed hard copy notice clearly stating your intention to revoke your proxy appointment to the Company's registrar, c/o Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol BS99 6ZY.
- 14. In the case of a member which is a company, the revocation notice must be executed under its common seal or signed on its behalf by an officer of the Company or an attorney for the Company.
- 15. Any power of attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included with the revocation notice.
- 16. The revocation notice must be received by the Company's registrar, c/o Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol BS99 6ZY no later than 12.00 noon on 4 February 2020 or by the Company (at its Registered Office) no later than the commencement of the meeting or adjourned meeting.
- 17. If you attempt to revoke your proxy appointment but the revocation is received after the time specified then, subject to the paragraph directly below, your proxy appointment will remain valid.
- 18. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person and tender a vote, your proxy appointment will automatically be terminated.